

ENROLLMENT FORM

Name: _____

Address: _____

City: _____

State/Zip: _____

Email: _____

Phone: Day _____

Evening _____

For Office Use Only
Enroll fee paid _____

Course _____

Tuition _____

Amount Paid _____

Balance Due _____

Paid in Full _____

Date: _____

Program Start Date: _____ **Days:** _____ **Time:** _____

How did you hear about CISL? _____

Language: Spanish French German Italian Japanese Chinese
 English Other _____

Language Level (check the appropriate box):

Never studied Beginner Intermediate Advanced Advanced Bilingual

Course Type:

! Private: 1-23 lessons **! Semi-Private:** 1-23 lessons **! Group:** 1 Block (24 hours)
 24-47 lessons 24-47 lessons 2 Blocks (48 hours)
 48+ **48+** 3 Blocks (72 hours)
 On-site corporate classes 4 Blocks (96 hours)
 Conversation

Payment: For all courses there is a \$75 non-refundable enrollment fee. FEE PAYMENT MUST BE SENT WITH THIS APPLICATION. You may pay on arrival of first class any remainder of tuition.

I am making payment by: check/money order cash credit card (VISA/Mastercard)

Credit card #: _____ Exp. Date: _____ I authorize C.I.S.L. to charge

\$ _____ to this credit card. **Authorization Signature Required** _____

Billing Address for Credit Card _____

Cancellation policy: If you cancel your course prior to the first day of class, you will receive a full refund of all tuition charges. If you cancel after the start date of group classes, **the first four weeks of tuition is not refundable.** In the case of private lessons, one week prior notice is required to cancel your lessons. Pre-paid packages must be paid in advance of course start date. A 48 hour advance notice is required if you will be absent from one or more of your private classes to reschedule. If the school cancels or discontinues a course, the school will make a full refund of charges for that course. The school does not participate in the State of California Student Tuition Recovery Fund.

This agreement is a legally binding instrument when signed by you and accepted by the school. I have read, I understand and I agree to the Terms and Conditions, the Refund and Cancellation Policy, schedule, prices, and starting dates.

Signature of applicant

Date